



HIGH POINT ELKS LODGE CLASSIC CAR SHOW VENDOR REGISTRATION FORM SATURDAY, SEPTEMBER 9, 2017

DESCRIPTION OF EVENT:

- Classic Car Show
- Location: High Point University Community Center at Oak Hollow Mall, High Point, NC
- Saturday, September 9, 2017; 10 a.m. until 3 p.m. Rain Date September 16, 2017.
- Free Admission to the public (donations accepted).
- Anticipated attendance 300-500
- Fund Raiser for Disabled American Veterans

INFORMATION AND REQUIREMENTS: PLEASE READ CAREFULLY

- **Space fees: Without electricity \$200.00, with electricity \$225.00. Payment is due with application. Application Deadline is August 15, 2017.**
- Space with electricity is limited and available on a first come - first served basis. 15 amps only. Vendors must provide their own heavy-duty extension cords (100 ft. minimum).
- All vendor location requests will be considered on a first come - first serve basis and honored whenever possible.
- You must provide your own tent, tables, etc....
- Please provide a detailed description of your booth items on the form (attach an additional sheet if necessary) and, if possible, attach photos of sample items.
- Food Vendor: Due to logistics of food vendor set-up, you are asked to check in between 7 – 8 a.m. Due to safety issues, food vendors who arrive after 8 a.m., may forfeit pre-assigned location and be assigned an alternate location.
- All other vendors must check-in between 7-8 a.m. Due to safety issues, arrivals after 8 a.m., may forfeit pre-assigned location and be assigned an alternate location. Self-contained Food Trucks must arrive by 9 a.m.
- Show Vehicles will arrive at 8 a.m. all vendors must be at their assigned areas by that time.
- Booths must be completely set-up by 10 a.m. All vendor booths remain open until 2 p.m.
- Vendors will have from 2-3 p.m. to pack-up. All vendors must be off the grounds by 3:30 p.m.
- To prevent accident or injury, any vendor wishing to leave early **MUST** notify an event official. With permission, booths that can be packed-up and “walked-out” will be allowed to do so. No vehicles will be allowed in the Car Show area before 3 p.m., without the permission.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. removal of all debris such as boxes and trash.
- Each applicant will receive a confirmation letter upon receipt of their application and a map and directions will be mailed prior to the event.
- The event will be postponed due to rain. Be prepared for wind, and heat.
- All vendor fees are non-refundable.
- All vendors are required to show proof of liability insurance and read and sign attached waiver. Please fill out vendor registration completely.
- Absolutely no unattended vehicles may be left on the grounds the night before the festival.
- Vendor Registration Forms must be returned by **August 15, 2017.**



