

## HIGH POINT ELKS LODGE CLASSIC CAR SHOW VENDOR REGISTRATION FORM

SATURDAY, SEPTEMBER 9, 2017

## **DESCRIPTION OF EVENT:**

- Classic Car Show
- Location: High Point University Community Center at Oak Hollow Mall, High Point, NC
- Saturday, September 9, 2017; 10 a.m. until 3 p.m. Rain Date September 16, 2017.
- Free Admission to the public (donations accepted).
- Anticipated attendance 300-500
- Fund Raiser for Disabled American Veterans

## INFORMATION AND REQUIREMENTS: PLEASE READ CAREFULLY

- Space fees: Without electricity \$200.00, with electricity \$225.00. Payment is due with application. Application Deadline is August 15, 2017.
- Space with electricity is limited and available on a first come first served basis. 15 amps only. Vendors must provide their own heavy-duty extension cords (100 ft. minimum).
- All vendor location requests will be considered on a first come first serve basis and honored whenever possible.
- You must provide your own tent, tables, etc....
- Please provide a detailed description of your booth items on the form (attach an additional sheet if necessary) and, if possible, attach photos of sample items.
- Food Vendor: Due to logistics of food vendor set-up, you are asked to check in between 7 − 8
   a.m. Due to safety issues, food vendors who arrive after 8 a.m., may forfeit pre-assigned
   location and be assigned an alternate location.
- All other vendors must check-in between 7-8 a.m. Due to safety issues, arrivals after 8 a.m., may forfeit pre-assigned location and be assigned an alternate location. Self-contained Food Trucks must arrive by 9 a.m.
- Show Vehicles will arrive at 8 a.m. all vendors must be at their assigned areas by that time.
- Booths must be completely set-up by 10 a.m. All vendor booths remain open until 2 p.m.
- Vendors will have from 2-3 p.m. to pack-up. All vendors must be off the grounds by 3:30 p.m.
- To prevent accident or injury, any vendor wishing to leave early MUST notify an event official. With permission, booths that can be packed-up and "walked-out" will be allowed to do so. No vehicles will be allowed in the Car Show area before 3 p.m., without the permission.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. removal of all debris such as boxes and trash.
- Each applicant will receive a confirmation letter upon receipt of their application and a map and directions will be mailed prior to the event.
- The event will be postponed due to rain. Be prepared for wind, and heat.
- All vendor fees are non-refundable.
- All vendors are required to show proof of liability insurance and read and sign attached waiver. Please fill out vendor registration completely.
- Absolutely no unattended vehicles may be left on the grounds the night before the festival.
- Vendor Registration Forms must be returned by August 15, 2017.





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SATURDAY, SEPTEMBER 9, 2017

Vendor Na	ame:	Contact:	
	State:		
Phone(s):			
	TYPE OF VENDOR	i DESCRIPTION	
	Business	Food	
	Game/Activity	Art or Craft	
	Non-Profit	Other (Describe below)	
Please giv	ve a detailed description of your products/se	ervices and include a photo, if possibl	e.
DO YOU R	REQUIRE ELECTRICITY?  Proof of Insurance Attached	YesNo	
fee will be re respective offi which may ari any other loss for safeguardi protecting, ca	High Point Elks Lodge and High Point University reserve funded. The Vendor shall defend, save and hold harmicers, agents, board members, staff, volunteers, sponsors ise, and shall not be held responsible for any loss or dames or injury whatsoever or not specifically described herein, ing their goods. Exhibitor must have replacement cost ins re and maintenance of exhibitor's property. ANY VENDO RISK AND ASSUMES ALL LIABILITY.	less the High Point Elks Lodge and High Point and assigns from any claims, damages, losses, lial age due to fire, accident, theft, weather, acts of Go, whether past, present or future. Exhibitors must rurance for all personal property. Exhibitor assume	University, their bility or expense od, vandalism or make provisions full liability for
Please sign to	o acknowledge that you have read all of the information, i	ules and regulations, and agree to be bound by th	iis.
SIGNED:		DATE:	
	No Electricity \$200.00	With Electricity \$225.00	7
	Enclose a check or money order made p RETURN COMPLETED FORM High Point Elks Lodge, 700 Old Mill F	MBY AUGUST 15 TO:	

